

**INFORMATION ABOUT THE U.S. DISTRICT COURT NEW HAVEN OFFICE
141 CHURCH STREET, NEW HAVEN, CT 06510**

Location: The New Haven Federal Court is located at 141 Church Street, across from the Green. After passing through the metal detectors, the Court Security Officers will direct you to the Jury Assembly Room.

Jury Personnel and Phone Numbers: The Jury Clerks are Nicola Kelsey (203) 773-2404, and Nancy Spielberg (203) 773-2207. The general jury line is (203) 773-2349, the toll free number is 1-800-735-7324. The jury staff may be reached Monday through Friday between 9:00 a.m. and 4:00 p.m. The Automated Juror Information System (AJIS) phone number is 1-866-388-2430, which you are required to call after 5:30 the evening before your scheduled date to check on the status of the jury selection. When prompted, enter the nine-digit number above your name on the summons for the message.

Jurisdiction: The New Haven Federal Court summons people from New Haven, New London, and Middlesex Counties.

DIRECTIONS TO THE NEW HAVEN FEDERAL COURT

COMING I-95 NORTH (From Milford)

Take I-95 North to Exit 47 just before the I-95 merge with I-91 (left hand exit Downtown RR Station/Rte 34 Connector). Go to the far right lane and take Exit 1 (Downtown/Church Street). You will see the parking lot on your right. Take a *Slight* right off exit. Knights of Columbus Tower will be on your left. Take a right into the Pro Park Parking Lot (Train Station Parking).

COMING I-95 SOUTH (From New London)

Take I-95 South to Exit 47 (Downtown RR Station/Rte 34 Connector). Go to the far right lane and take Exit 1 (Downtown/Church Street). You will see the parking lot on your right. Take a *Slight* right off exit. Knights of Columbus Tower will be on your left. Take a right into the Pro Park Parking Lot (Train Station Parking).

COMING I-91 SOUTH (From Meriden)

Take I-91 South to Exit 1 (Downtown RR Station/Rte 34 Connector). Go to the far right lane and take Exit 1 (Downtown/Church Street). You will see the parking lot on your right. Take a *Slight* right off exit. Knights of Columbus Tower will be on your left. Take a right into the Pro Park Parking Lot (Train Station Parking).

COMING I-84 WEST (From Waterbury)

Take I-84 West to Rte 8 South. Take Exit 15 towards Derby/New Haven. At end of ramp take a right. At next light take right onto Rte 34 & follow 7.8 miles. Take a right onto Ella Grasso Blvd. At 2nd light take left onto Legion Avenue, which becomes South Frontage Road. Take a left onto Church Street. Proceed to Chapel Street and take a right. Go two lights to State Street and take a right. Proceed to the intersection of State Street and George Street. Right after this intersection (Knights of Columbus Museum will be on your left) take a right into the Pro Park Parking Lot (Train Station Parking).

ALTERNATE ROUTE: Take Route 69 South through Prospect, Bethany and Woodbridge. This becomes Elm Street. Go straight on Elm Street and take a right onto State Street. Proceed to the intersection of State Street and George Street. Right after this intersection (Knights of Columbus Museum will be on your left) take a right into the Pro Park Parking Lot (Train Station Parking).

PARKING: Do not park at the meters on street – you will be ticketed and towed. Have your summons ready and inform the parking attendant that you are here for jury service so you do not have to pay for parking. **You will be given a receipt that you must bring to court with you for validation.** If this lot is full, there are lots on State, Chapel, Elm and Crown Streets. If you park in any lot instead of the Pro Park lot that you are directed to in the above directions, you must pre-pay in cash for parking (from \$12.00 to \$20.00). The court reimburses up to \$15.00 per day for parking. Bring the parking receipt with you to the courthouse. You will be required to fill out a slip for reimbursement, which will be mailed to you with your attendance fee. **PLEASE NOTE:** There are many Pro Park lots on State Street, but the **ONLY** one we validate is right after the intersection of State Street and George Street.

WALKING DIRECTIONS TO COURTHOUSE FROM PARKING LOT: Take a right out of the parking lot onto Orange Street (Knights of Columbus tower will be in front of you). Take a left on to Crown Street. Take a right on to Church Street and walk 2 1/2 blocks. The U.S. District Court will be on your right.

CELL PHONES, BEEPERS, AND LAPTOPS ARE NOT ALLOWED IN THE COURTROOM. Jurors are required to present a photo ID when entering the Courthouse. Because jury service days vary in length you may be required to

appear for just a few hours or as late as 5:30 p.m.; therefore please make all personal arrangements in advance. Beverages are not allowed in the courthouse unless they are in sealed metal or glass containers. Beverages in open containers with plastic lids (e.g., from a coffee shop or fast food establishment) are strictly prohibited and will not be allowed into the courthouse.