

**UNITED STATES DISTRICT COURT  
DISTRICT OF CONNECTICUT**

**NOTICE REGARDING LOCAL RULES**

- (1) Proposed revisions to the following Local Rules have been posted on the USDC website:

**Local Civil Rule 77.1(a) – Entry of Orders and Judgments**

**Local Civil Rule 83.11 – Recordings and Photographs**

**Standing Order on Trial Memoranda in Civil Cases**

**Local Criminal Rule 17(b) – Issuance of Subpoenas on Behalf of Public  
Defenders**

The Rules can be reviewed in their entirety at: [www.ctd.uscourts.gov](http://www.ctd.uscourts.gov)

Comments are welcomed by the Court and should be directed to:

Robin D. Tabora, Clerk  
141 Church Street, New Haven, CT 06510

or sent by email to:

[commentstotheclerkofcourt@ctd.uscourts.gov](mailto:commentstotheclerkofcourt@ctd.uscourts.gov)

**To be considered, comments must be received by October 20, 2017.**

# LOCAL RULES OF CIVIL PROCEDURE

## RULE 77.1

### ENTRY OF ORDERS AND JUDGMENTS

~~(Amended February 7, 2014)~~

(Amended \_\_\_\_\_, 2017)

#### (a) By the Court

1. A memorandum signed by the Judge or Magistrate Judge of the decision of a motion that does not finally determine all claims for relief shall constitute the required order unless such memorandum directs the submission or settlement of an order in more extended form.

2. The notation in the appropriate docket of an “order,” as defined in the previous paragraph, shall constitute the entry of the order.

3. Unless otherwise directed by the Court, proposed orders, judgments and decrees shall be filed electronically, as required by these rules.~~presented to the Clerk's office, and not directly to the Judge.~~ Unless the form of order, judgment, or decree is consented to in writing, or unless the Court otherwise directs, seven (7) days' notice of settlement is required. Seven (7) days' notice is required on all counter proposals. Unless adopted by the Court, such proposed orders, judgments or decrees shall not form any part of the record of the action.

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## RULE 83.11

### RECORDINGS AND PHOTOGRAPHS

(Amended \_\_\_\_\_, 2017)

Except for ceremonial occasions, and then only upon the approval of the presiding Judge, the taking of photographs or the broadcasting by means of radio or television or the recording of the proceedings by any person other than the official court reporter in or from the courtroom during the progress of or in connection with judicial proceedings, including proceedings before the Grand Jury or a Magistrate Judge, whether or not the Court is actually in session, is prohibited.

## STANDING ORDER REGARDING TRIAL MEMORANDA IN CIVIL CASES

~~(Amended December 31, 2013)~~

(Amended \_\_\_\_\_, 2017)

At the discretion of the presiding Judge, each party may be ordered to prepare and submit, or the parties may be ordered to jointly prepare and submit, a trial memorandum ~~in duplicate~~ which shall contain the following information:

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19. Election for Trial by Magistrate Judge.

The parties shall indicate whether they have agreed to have the case tried by a United States Magistrate Judge, and if so, indicate whether the parties have elected to have any appeal heard by the District Court or by the Court of Appeals.

# LOCAL RULES OF CRIMINAL PROCEDURE

## RULE 17

### ISSUANCE OF SUBPOENAS ON BEHALF OF PUBLIC DEFENDERS

(Amended \_\_\_\_\_, 2017)

#### **(a) Within This District**

Any Public Defender, which term shall include both staff members of the Federal Public Defender and counsel specially appointed pursuant to the Criminal Justice Act, may apply to the Clerk for a witness subpoena when the witness involved will be served within the boundaries of this District. The Clerk shall issue such subpoena to said Public Defender in blank, signed but not otherwise filled in. No subpoena so issued in blank may be served outside the boundaries of this District. The filling in of any such subpoena shall constitute a certificate by said Public Defender, that he or she believes the witness in question will be able to provide relevant and material testimony at the trial and that it is the Public Defender's opinion that the attendance of said witness is reasonably necessary to the defense of the charge.

#### **(b) Outside This District**

Where the witness to be subpoenaed will be served outside this District, an ex parte application for the issuance of such subpoena shall be made to a Judge or Magistrate Judge.

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