



UNITED STATES DISTRICT COURT
DISTRICT OF CONNECTICUT

Local Rule 83.10(f): Pro Bono Expenses – Incurring expenses

Attorneys appointed by the court to represent pro se parties pro bono may seek reimbursement for certain necessary and reasonable costs incurred in their representation. Any requests to incur expense must be submitted in advance, by motion to the Court. Upon obtaining an order from the Court authorizing such expenses, the appointed attorney may incur expenses and then seek reimbursement.

When the attorney receives an invoice for an approved expense, it should be forwarded to the Finance Department at 141 Church Street, New Haven, CT 06510, along with a copy of the order authorizing reimbursement for the expenses. The Finance Department will then certify the expenses and process payment.

Failure to obtain authorization to incur expenses will not bar the appointed attorney from seeking attorney's fees or reimbursement for costs or expenses by filing a motion at the conclusion of the case pursuant to an applicable statute, regulation, rule or other provision of law. See Local Rule 83.10(g)1 and 3.

Robin D. Tabora

Clerk of Court

For complete information on the requirements of Pro Bono Panel Membership and your obligations as a Pro Bono Attorney, please read Local Rule 83.10 regarding the Civil Pro Bono Panel.

Any questions may be directed to the Staff Attorneys' Office by phone at (203) 579-5741 or by email at ProBono@ctd.uscourts.gov

Revised 8/16/2012