

UNITED STATES DISTRICT COURT  
DISTRICT OF CONNECTICUT

United States District Court  
District of Connecticut  
FILED AT NEW HAVEN

December 5 2017

Roberta D. Tabora, Clerk

By  Deputy Clerk

**REQUEST FOR CIRCUIT COUNCIL APPROVAL**

This is a request for authorization, for a period not to exceed 36 months, to solicit contracts for contract court reporters for the purpose of providing contract court reporting services for the District Court for the District of Connecticut.

It has been determined that the number of official court reporters provided to the District of Connecticut is insufficient to meet demands and needs and that the services of additional court reporters should be provided for the judges of the court. In particular, the services of court reporters should be provided on a contractual basis, rather than by appointment of additional official court reporters, to senior and magistrate judges as these judges are performing substantial judicial services for the District of Connecticut. In addition, the official court reporters are located in three different courthouses, thereby making it nearly impossible for them to pool services.

If this request is approved, the Court will employ the services of a contract court reporter only if no official reporter is available, in accordance with the Court Reporter Management Plan for the District Court for the District of Connecticut.

Dated at New Haven, Connecticut this 30<sup>th</sup> day of November, 2017.

/s/ Janet C. Hall

 Janet C. Hall  
Chief United States District Judge

**SECOND JUDICIAL CIRCUIT OF THE UNITED STATES  
UNITED STATES COURTHOUSE  
40 FOLEY SQUARE-ROOM 2904  
NEW YORK, NEW YORK 10007  
(212) 857-8700 PHONE  
(212) 857-8680 FACSIMILE**

ROBERT A. KATZMANN  
CHIEF JUDGE

KAREN GREVE MILTON  
CIRCUIT EXECUTIVE

**MEMORANDUM  
December 1, 2017**

JUDICIAL COUNCIL  
APPROVED

DEC 11 2017

C/E

To: Second Circuit Judicial Council

From: Karen Greve Milton, Circuit Executive 

**Re: Authorization to Solicit Contracts for Contract Court Reporters - District of Connecticut**

Chief Judge Janet C. Hall requests approval from the Second Circuit Judicial Council for authorization to solicit contracts for contract court reporters for the purpose of providing contract court reporting services for the District Court of Connecticut.

**Kindly return your ballot, by fax (212) 857-8680, or by email, by Monday, December 11, 2017. Thank you.**

***Ballot***

Name: \_\_\_\_\_

\_\_\_\_\_ Yes, I approve the authorization to solicit contracts for contract court reporters

\_\_\_\_\_ No, I do not approve the authorization to solicit contracts for contract court reporters

\_\_\_\_\_ I request additional information and/or further discussion