Biweekly Employees - 2024 Schedule of Pay Periods and Processing Cycles

Period		Pay Run ID[1]	Pay Period Dates	Holidays	Personnel Cut-Off for all NOAs including Appointments, Transfers, Separations and SF 1150's[2] 1st Monday	Payroll Cut-off for Taxes, Direct Deposits, Allotments, etc. 2nd Wednesday	Payroll Cut-off for Entry of LWOP and WAE Hours into RDE 2nd Thursday	Pay Date
Leave	Pay							
25	26	B23Z	Dec 04 - 17		12/04/23	12/13/23	12/14/23	12/22/23
26	01	B24A	Dec 18 - Dec 31	Dec 25 - Christmas Day	12/18/23	**12/26/23***	**12/27/23***	01/05/24
01	02	B24B	Jan 01 – 14	Jan 01 – New Year's Day	**12/29/23***	**01/09/24***	**01/10/24***	01/19/24
02	03	B24C	Jan 15 - 28	Jan 15 - Martin Luther King Jr. Birthday	**01/12/24***	01/24/24	01/25/24	02/02/24
03	04	B24D	Jan 29 - Feb 11		01/29/24	02/07/24	02/08/24	02/16/24
04	05	B24E	Feb 12 - 25	Feb 19 - George Washington's Birthday	02/12/24	02/21/24	02/22/24	03/01/24
05	06	B24F	Feb 26 - Mar 10		02/26/24	03/06/24	03/07/34	03/15/24
06	07	B24G	Mar 11 - 24		03/11/24	03/20/24	03/21/24	03/29/24
07	08	B24H	Mar 25 - Apr 7		03/25/24	04/03/24	04/04/24	04/12/24
08	09	B24I	Apr 8 - 21		04/08/24	04/17/24	04/18/24	04/26/24
09	10	B24J	Apr 22 - May 5		04/22/24	05/01/24	05/02/24	05/10/24
10	11	B24K	May 6 - 19		05/06/24	05/15/24	05/16/24	05/24/24
11	12	B24L	May 20 - Jun 2	May 27 - Memorial Day	05/20/24	05/29/24	05/30/24	06/07/24

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Leave	Pay							
12	13	B24M	Jun 3 - 16		06/03/24	**06/11/24***	**06/12/24***	06/21/24
13	14	B24N	Jun 17 - 30	Jun 19 - Juneteenth National Independence Day	06/17/24	**06/25/24***	**06/26/24***	07/05/24
14	15	B24O	Jul 1 - 14	Jul 04 - Independence Day	07/01/24	07/10/24	07/11/24	07/19/24
15	16	B24P	Jul 15 - 28		07/15/24	07/24/24	07/25/24	08/02/24
16	17	B24Q	Jul 29 - Aug 11		07/29/24	08/07/24	08/08/24	08/16/24
17	18	B24R	Aug 12 - 25		08/12/24	08/21/24	08/22/23	08/30/24
18	19	B24S	Aug 26 - Sep 08	Sep 02 - Labor Day	08/26/24	09/04/24	09/05/24	09/13/24
19	20	B24T	Sep 9 - 22		09/09/24	09/18/24	09/19/24	09/27/24
20	21	B24U	Sep 23 - Oct 6		09/23/24	10/02/24	10/03/24	10/11/24
21	22	B24V	Oct 7 - 20	Oct 14 - Columbus Day	10/07/24	10/16/24	10/17/24	10/25/24
22	23	B24W	Oct 21 - Nov 3		10/21/24	10/30/24	10/31/24	11/08/24
23	24	B24X	Nov 4 - 17	Nov 11 - Veteran's Day	11/04/24	11/13/24	11/14/24	11/22/24
24	25	B24Y	Nov 18 - Dec 1	Nov 28 - Thanksgiving Day	11/18/24	**11/26/24***	**11/27/24***	12/06/24

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Leave	Pay							
25	26	B24Z	Dec 2 - 15		12/02/24	12/11/24	12/12/24	12/20/24
26	01	B25A	Dec 16 - 29	Dec 25 - Christmas Day	12/16/24	**12/24/24***	12/26/24	01/03/25
27	02	B25B	Dec 30 - Jan 12	Jan 01 – New Year's Day	12/30/24	01/08/25	01/09/25	01/17/25

* Early Personnel and Payroll Cut-off date [1]The PayRun ID identifies the correct pay period in HRMIS for printing earnings statements. year, while pay periods are determined by the first pay date in the new calendar year.

[2] **Note:** All personnel actions must be submitted by the specified cut-off date as well as being signed and dated by the approving officer on or before their effective date.

Personnel actions are not considered on-time if they are incomplete, incorrect, or missing required paperwork.

Leave periods are determined by the first full pay period in the new calendar year, while pay periods are determined by the first pay date in the new calendar year.